



## PRINCIPAL ENVIRONMENTAL PLANNING/SCIENTIST

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POSITION TITLE	Principal Environmental Planning/Scientist
REPORTS TO	Executive Director
SERVICE AREA	Environment, Planning and Engagement
YEARS EXPERIENCE	8 – 15 Year's
PAY RANGE AND LEVEL	TBD
EFFECTIVE DATE	July 2024

### ROLE OVERVIEW

The Principal Environmental Planner/ Scientist is responsible for managing major assignments and preparing large proposals or leading complex multidisciplinary environmental impact assessments/projects across a wide range of sectors. This role involves business development, providing planning technical and general advice, managing client relationships, and leading a team of environmental planners.

### ROLE CRITERIA

The Principal Environmental Planner /Scientist will:

#### **Project Management:**

- Project manage and direct planning approvals.
- Experience in Environmental Impact Statements (EISs), Management Plans, Development Assessments (DAs), State Significant Developments (SSDs), Other planning pathways, Part 5 Review of Environmental Factors (REFs), and Modifications.
- Provide environmental planning and technical advice to clients and the team.
- Identify environmental constraints and develop solutions for complex environmental issues.
- Ensure high-quality, consistent project deliverables that meet company quality standards.
- Stay updated on current standards, policies, legislation, and innovations.
- Manage resources and budgets as needed.
- Attend leadership meetings to provide feedback on skill gaps, recurring issues, and innovations.

#### **Clients:**

- Maintain strong client relations and stakeholder communication.
- Build and sustain relationships with clients, government officials, and industry professionals.
- Contribute to business development.
- Ensure repeat work through excellent service and client satisfaction.

#### **People:**

- Lead and mentor team members to enhance productivity.
- Support recruitment, onboarding, training, and mentoring.
- Ensure team members have the necessary competencies and career plans.
- Act as a role model to the team.

## TECHNICAL / EXPERIENTIAL CRITERIA

- Degree in Environmental Science, Environmental Planning, Town Planning, or Environmental Engineering.
- 8 – 15 year’s industry experience in waste management, circular economy, infrastructure, resource recovery, industrial and renewable energy
- 8 – 15 year’s experience in Environmental Impact Statements (EISs), Management Plans, Development Assessments (DAs), State Significant Developments (SSDs), Other planning pathways, Part 5 Review of Environmental Factors (REFs), and Modifications.
- Strong technical knowledge across all relevant environmental aspects.
- Ability to work independently and collaboratively across teams.
- Proven ability to drive project outcomes and solve complex environmental issues.
- Excellent project management skills with attention to detail and ability to meet tight deadlines.
- Strong written, graphic, and verbal communication skills, engaging effectively with clients at all levels.
- Experience in people management and mentoring junior team members.
- Proficient in Office 365 and Adobe Acrobat Pro.

## BEHAVIOURAL CRITERIA

- Build and foster trust and treat everyone with respect and fairness.
- Prioritise health, safety, and family, addressing issues immediately.
- Adopt a growth mindset, always learning and teaching.
- Foster teamwork and positive energy.
- Conduct business professionally.
- Aim to be the easiest company to work with, delivering ecstatic clients.
- Challenge the norm and strive for excellence.
- Provide solutions, never give up.
- Contribute to our vision of giving back.

## DESIRABLE CRITERIA

- Driver’s license.
- CENVP REAP Certified.

## CONDITIONS OF EMPLOYMENT

Our values of integrity and wellbeing are the glue that brings us together to achieve our goals. Team members are expected to support and feel supported by our shared values. Compliance with our Code of Conduct, policies, procedures, and conditions of service is required.

EMPLOYEE NAME	
SIGNATURE	
DATE	